

PLEDGE of RESPECT™

1. **SHOW UP ON TIME**– I pledge to be reliable by showing up everyday on time and ready for work with proper tools and plans to complete the task at hand.
2. **WORK EFFICIENTLY**– I pledge to be efficient by checking with a *Design Build Dwellings* supervisor every day to make sure I plan my day with the entire job schedule in mind, and adhere to the timeline set forth.
3. **HIGHEST QUALITY**– I pledge to adhere to the highest quality of standards even though my work may be concealed behind walls, floors or ceilings by following *Design Build Dwellings'* exceptional standards.
4. **PROFESSIONALISM**– I pledge to be as professional and courteous as possible by not using colorful language, apparel and keeping any tempers in check.
5. **DIRECT CONCERNS TO HDB ONLY**– I pledge to always act professional even if the job gets to be more work than I planned by bringing any concerns or complaints to a *Design Build Dwellings'* supervisor within 1 day.
6. **COMMUNICATE DAILY WITH DBD**– I pledge to maintain excellent communication by directing all questions and changes with a *Design Build Dwellings'* supervisor.
7. **RESPECT YOUR HOME**– I pledge to respect your home space by keeping my tools and equipment confined to the designated work area.
8. **DISRUPTIONS TO A MINIMUM**– I pledge to keep the disruption and upheaval you are going through to a minimum by keeping doors closed, and reducing music and construction noise when possible.
9. **MINIMIZE DUST**– I pledge to keep dust to a minimum by making sure all dust barriers are in place at all times.
10. **CONFINE CONSTRUCTION DEBRIS**– I pledge to keep messes to a minimum by confining construction debris to designated work areas and to have that debris cleaned up at the end of each day.
11. **CLEAN JOB TRAFFIC AREA**– I pledge to respect your level of cleanliness by cleaning the job traffic areas throughout your house to your standards by the end of each workday.
12. **ENSURE POWER AND WATER ARE ON**– I pledge to make sure all house services are in proper working order by checking the heat, A/C, water heater pilot light(s), furnace, boilers and electricity every day before I leave.
13. **SECURE THE PROPERTY**– I pledge to ensure security by walking the job every night to make sure all windows and doors are locked, and any barriers to the outside will hold against reasonable intrusions.

I, _____, pledge to be exceptional by adhering to the above practices, and any other standards set forth by DBD. I understand that any gross violation of the above items is grounds for immediate dismissal. Date _____